

New Durham Parks and Recreation Commission
Emergency Non-Public Meeting July 7, 2014
6:30PM New Durham Library

An emergency meeting of the ND Parks and Recreation Commission was called per RSA 91-A:3, II a,b to discuss a personnel issue and a hiring issue. The resignation of Kellie Chase, the ND Recreation Director and the need to develop an interim plan resulted in this meeting. With the next meeting of the BOS, the body needed for approval of the hiring of any employee paid through general funds, being scheduled for 07/28/14; the holiday weekend; the Celebrate New Durham Day event being scheduled for 07/26/14; and a meeting having just occurred with Kellie Chase and Chair Kristyn Bernier; it was imperative for the Commission to make some expedient decisions so as to continue to run the department in an efficient manner and make certain that services continued in a stable manner through the transition of Kellie leaving.

Present: Kristyn Bernier, Dot Veisel, Douglas Perkins, Jennifer Nyman (through conference call)

Absent: Sherri Brulotte, Patti Luckern

The meeting was called to order at 6:35PM.

Kristyn Bernier made the motion to go into non-public session per RSA 91-A:3, II a,b to discuss a personnel issue and a hiring issue, seconded by Dot Veisel. Roll call taken, with all Aye.

The Commission entered into non-public session at 6:37PM.

Discussed was the acceptance of the Recreation Director's resignation and the reasons for it, as well as the discussion of a candidate for employment to serve as recreation assistant during Kellie Chase's last weeks, as well as to serve as an interim director until decisions could be made with regard to hiring a part time recreation director. The commission wanted to make certain that the transition was smooth, with all commitments to the community with regard to athletics and programming being met while the department was in transition.

Dot Veisel made the motion to accept the resignation of Recreation Director Kellie Chase. Seconded by Kristyn Bernier. Motion passed unanimously.

Kristyn Bernier made the motion to nominate Nichole Hunter to the Board of Selectmen for hire as a recreation assistant to shadow Kellie Chase and then transition into the role of interim recreation director while the hiring process for the position of Recreation Director continued at a rate of pay of \$13.00 per hour. Motion seconded by Douglas Perkins. Motion passed unanimously.

Kristyn Bernier made the motion to come out of non-public session at 6:46PM. Seconded by Jennifer Nyman. Motion carried unanimously.

In wrapping up, Kristyn Bernier would be presenting the candidate information to the Board of Selectmen and seeking to have the hiring process waived since Nichole Hunter is already an employee of the Recreation Department through the revolving fund and has completed a background check and the fingerprinting process. Hunter will assist in transition with the town event, supervising the beach attendants and swim program, organizing the soccer season, and handling recreation department issues after Kellie's departure on August 1, 2014. Nichole will shadow Kellie with Board of Selectman approval.

Motion to adjourn made by Kristyn Bernier and seconded by Douglas Perkins. Motion carried unanimously. Meeting adjourned at 6:50PM.

The next scheduled meeting of the ND Parks and Recreation Commission is Monday, July 28, 2014 at 7:00PM at the New Durham Public Library.

Respectfully submitted,

Kristyn Bernier, Chair.